



Academy Trust

# trics Policy

## Ratification and Adoption of Policy by the Trust

Signed

Name

Role of

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## **1. Aims of this policy**

- 1.1. The Learning without Limits Academy Trust is committed to ensuring that it complies with GDPR and statutory regulations regarding

- 7.2. As biometric data is special category data, in order to lawfully process this data, the Academy must have a legal basis for processing personal data and a separate condition for processing special category data. When processing biometric data, the Academy relies on explicit consent (which satisfies the fair processing conditions for personal data and special category data). Consent is obtained via the admissions process for students and induction of staff.
- 7.3. The Academy processes biometric data to make significant improved the dining service offered by the Academy. This is to ensure efficiency of service and to do away with the need for swipe cards and cash being used, to safeguard the students.

## **8. Consent and withdrawal of consent**

- 8.1. The Academy 1



## Appendix Staff Biometric Consent Form

# Staff Biometric Consent Form

Please sign below if you consent to the Trust taking and using your fingerprint information as part of an automated biometric recognition system. This biometric information will be used by the Trust for the purpose of for catering.

In signing this form, you are authorising the Trust to use your biometric information for this purpose until you either leave the Trust or cease to use the system.

If you wish to withdraw your consent at any time, this must be done so in writing and sent to the Academy Operations Manager.

Should you wish to obtain further information on the processing of biometric data, please see our Biometrics Policy which is available on the Trust website; [www.lwlat.org.uk](http://www.lwlat.org.uk)

<b>Staff Consent</b>	
Having read the above guidance information I give consent to information from my fingerprint being taken and used by the Trust for use as part of the automated biometric recognition systems used in its Academies. I understand that I can withdraw this consent at any time.	
Academy Name:	
Staff Name:	
Signature:	
Date:	

Please return a copy of this consent to the Academy Operations Manager.

